



# NEWSLETTER

Friday 12th January 2024

## Headteacher Message

Dear Parent/Carer

Happy New Year to all our LDA families. I hope that you have enjoyed a peaceful Christmas break.

Our school community has made an excellent start to the Spring Term. I delivered assemblies to our five year groups on Monday, welcoming pupils back and focusing on our key themes of Co-operation, Ready to Learn & Ready to Leave and First Time Every Time. Pupils have responded well across the week and the vast majority have really impressed me with their respectful and determined attitude.

This is now a crucial time for our Year 11 pupils and a key priority of mine is to do all I can to support pupils and staff to ensure Year 11 can maximise their potential. I was so pleased to see almost the entire year group attending the mathematics, English and science study sessions after school on Tuesday. I have been visiting Year 11 lessons this week and will continue to do so. The lessons are incredibly focused and pupil and teacher commitment is impressive. I have every confidence our pupils can perform well in their Dean Trust mock examinations which begin W/C 29<sup>th</sup> January 2024. Can I please remind parents that it is Year 11 Parents Evening next week (**Thursday 18<sup>th</sup> January 2024**).

We can now build on the positive start we have made to 2024 and I look forward to continuing to work in partnership with parents and pupils throughout the Spring term.



Victoria Gowan  
Headteacher

Year 11 additional study sessions:

V. Gowan

Miss V. Gowan  
Headteacher



## This week's numeracy puzzle

If **7 people** meet each other and each shakes hands **only once** with each of the others, **how many handshakes** will there have been?



## Last week's answer

$$\begin{array}{l}
 \text{Santa} = 6 \\
 \text{Mug} = 20 \\
 \text{Candy cane} = 3 \\
 \text{Santa} + \text{Mug} + \text{Candy cane} \\
 = 6 + 20 + 3 = 29
 \end{array}$$



Miss Ierston  
PA to  
Headteacher  
Clerk to the  
Governors

Lord Derby Academy has one of the largest admin teams within the Dean Trust. They are a highly committed and experienced group of staff who play a crucial part in the efficiency and smooth running of the school with some providing wider support to our other Trust schools. The team works hard to support all pupils and their families.



Mrs Blackburn  
Finance  
Manager

## Administration Team Leader

Mrs Wilding is our Admin Team Leader. She is one of our longest serving admin members and has undertaken a number of admin roles during her time. She has plenty of experience and knowledge in dealing with pupils, parents/carers and wider stakeholders. She is responsible for supervising, managing and motivating the admin team on a daily basis. Mrs Wilding is also responsible for the administration of admission appeals, in-year transfers, new intake, whole school parental events and the up keep of the school's data systems.



Miss Carter  
Reprographics  
Technician



Miss Cross  
Data Analyst

## Executive Assistant to the Academies Director/Careers Co-Ordinator and Enrichment Lead

Miss Ward is the Executive Assistant to the Academies Director, working with Mr Bridden to provide business support to schools across the Trust where capacity has been limited, or to support improving systems and procedures. She is also Careers Co-Ordinator at Lord Derby Academy, working with Miss Morrison (Careers Lead) to provide comprehensive Careers, Information and Education Guidance to our young people as they plan for their future, post-16. Most recently Miss Ward has taken on the additional role of Enrichment Lead for the school where she organises a range of opportunities and experiences for our pupils, outside of the normal curriculum, including the Duke of Edinburgh Award.



Miss Evans  
Admin Assistant  
Student  
Services

## Buildings & Operations/School Administrator

Miss Ashton deals with buildings and operations, which includes looking after building requirements and issues that arise, liaising with site staff and other agencies to ensure our building is kept safe and runs smoothly. She facilitates all aspects of Health and Safety including the co-ordination of whole school fire drills. Miss Ashton works closely with our Senior Leadership Team; this element of her role involves the production of the weekly Newsletter, dealing with internal and external communications and updating our schools BROMCOM system.



Mrs Grant  
Admin Assistant  
Student  
Services



Mrs Henson  
Group HR  
Manager

## The Student Services Team

Based in Student Services are Miss Evans, Mrs McCoy and Mrs Grant and between them they have over 55 years of experience working within the education sector. They provide high level support to staff, pupils and parents/carers. The work of the Student Services Team encompasses a wide range of duties including home/school communication, attendance, admissions, pupil medications and pastoral care. The office is always a hub of activity as it is the first port of call for pupils and staff requiring assistance.



Mrs Mann  
Exams  
Officer

## Reception

Miss Wright has been Lord Derby Academy's receptionist since January 2022 and is a fundamental member of the admin team. Miss Wright undertakes a number of admin duties, however answering the switchboard and dealing with visitors forms the main part of this very demanding role. She is usually the first person you will encounter when telephoning or visiting Lord Derby Academy and is always very welcoming.



Mrs Keaton  
Admin SEND



Mrs McCoy  
Admin  
Attendance

## Finance

Mrs Williamson is the Finance Director for the Dean Trust West Hub Schools; Mrs Blackburn is the Finance Manager and Mrs Harland is the Finance Officer. The Finance Team are responsible for the effective running of all aspects of the school's finances. This involves managing and monitoring the budget to ensure that all resources are used effectively for the benefit of teaching and learning and school improvement, purchasing all of the school's supplies and services and coordinating payments for school trips and equipment via the Bromcom system.



Mrs Riley  
HR

## SEND Administration

Mrs Keaton plays an integral part in assisting our busy SEND team supporting pupils and parents/carers with anything SEND related. She works closely with our SENCO to assist with the management and communications of SEND information to all staff. Mrs Keaton also supports the wider admin team undertaking other administrative tasks and supporting reception.



Miss Ward  
Exec Assistant/  
Careers /  
Enrichment

## HR

Mrs Henson is the Dean Trust Group HR Manager based here at Lord Derby Academy where she leads and supports Human Resources activities across all of the Dean Trust sites.

Mrs Riley, our HR Assistant is a fantastic support to our staff - looking after many aspects of their working life here at Lord Derby Academy and dealing with various HR queries whilst co-ordinating the recruitment of new staff.



Mrs  
Williamson  
Finance  
Director

## Examinations Officer

Mrs Mann is the school's Examinations Officer. This role is regarded as one of the most demanding roles within the admin team. Mrs Mann is responsible for the administration and organisation of all examinations. She provides assistance and guidance to the Senior Leadership Team and staff in relation to examinations. Mrs Mann also takes on the daily task of timetabling cover.



Mrs Wilding  
Team Leader  
Student  
Services

## PA to Headteacher

Miss Ierston is the PA to Headteacher Miss Gowan and Clerk to the Governors of Lord Derby Academy, Blacklow Brow and Park View Academy which is another very important role that demands excellent organisational skills.



Miss Wright  
Receptionist

## DATA

Miss Cross is responsible for managing, analysing and reporting data, ensuring it is in a clear and understandable format for staff, pupils and parents/carers. Miss Cross is also responsible for the production and maintenance of the school's timetable, as well as many additional administrative tasks within the data team.




Miss Ashton  
Buildings &  
Operations

## Reprographics

Miss Carter manages and operates the reprographics unit within school and is a valued member of the admin team. She operates the unit to a high standard working tirelessly to design and reproduce high quality teaching and learning materials for our teaching staff. Reprographics is also key to the effective communication between school and home; producing booklets, certificates and reports. Miss Carter also supports the pastoral team in administering first aid.



# Year 11 Study Support

| <br><b>Y11 Study Support Timetable January – February 2024</b>   |                       |                  |                           |                |                                     |                              |
|---|-----------------------|------------------|---------------------------|----------------|-------------------------------------|------------------------------|
| w/c   |                       | Monday           | Tuesday                   | Wednesday      | Thursday                            | Friday                       |
| 8/1   | 8.10am                |                  |                           |                |                                     |                              |
|   | Lunch                 |                  |                           |                |                                     |                              |
|   | After school 3.10-4pm | STAFF MEETING    | Maths / English / Science | Option C/D     | Spanish/Option Y                    | Hist/Geog/PE                 |
|   | 4pm +                 |                  |                           |                |                                     |                              |
| 15/1  | 8.10am                |                  |                           |                |                                     |                              |
|   | Lunch                 |                  | Option Y                  |                |                                     |                              |
|   | After school 3.10-4pm | Spanish/Option Y | Maths / English / Science | Option C/D     | 4.30-6.30pm Year 11 Parents Evening | Hist/Geog/PE                 |
|   | 4pm +                 |                  |                           |                |                                     |                              |
| 22/1  | 8.10am                |                  |                           |                |                                     |                              |
|   | Lunch                 |                  | Option Y                  |                |                                     |                              |
|   | After school 3.10-4pm | STAFF MEETING    | Maths / English / Science | Option C/D     | STAFF MEETING                       | Hist/Geog/PE                 |
|   | 4pm +                 |                  |                           |                |                                     |                              |
| <b>DEAN TRUST MOCKS RUN FROM 29<sup>TH</sup> JANUARY UNTIL 5<sup>TH</sup> FEBRUARY.</b> REVISION SESSIONS WILL TAKE PLACE AFTER SCHOOL FOR THE EXAM THE FOLLOWING MORNING. Subject staff will be available at lunchtime to support pupils for the afternoon examinations. |                       |                  |                           |                |                                     |                              |
| 29/1<br><b>DEAN TRUST MOCKS</b>   | 8.10am                |                  |                           |                |                                     |                              |
|   | Lunch                 |                  |                           |                |                                     |                              |
|   | After school 3.10-4pm | SCIENCE REVISION | ENGLISH LANGUAGE REVISION | MATHS REVISION | SCIENCE REVISION                    | MATHS AND GEOGRAPHY REVISION |
|   | 4pm +                 |                  |                           |                | Year 9 Parents Evening              |                              |
| 5/2   | 8.10am                |                  |                           |                |                                     |                              |
|   | Lunch                 |                  | Option Y                  |                |                                     |                              |
|   | After school 3.10-4pm | Spanish/Option Y | Maths / English / Science | Option C/D     | Year 9 Options Evening              | Hist/Geog/PE                 |
|   | 4pm +                 |                  |                           |                |                                     |                              |

Year 11 pupils can use F51 until 5pm after extra lessons. Spanish /French will be delivered to small groups – pupils will be told in advance and appointments take place before school, at lunchtime and after school. Pupils can add their own breakfast/lunch appointments. The LRC study room is open at lunchtime. Pupils should attend other subjects if their option is not running on an option night. Tuesday - Refreshments will be provided during a break from 3.10-3.25pm and within sessions on other nights from 3.10pm.











Twilight sessions are extended sessions. Subject staff will inform pupils of the finish time.

|                                  |   |
|----------------------------------|---|
| Option Y                         | Engineering / Photography /Child Development  |
| Option C (double Thurs 3 and 4)  | Art / single science / Dance / DT / Food / PE / Health and social care / Music / Statistics / Textiles/French/Hair and beauty     |
| Option D (double Monday 3 and 4) | DT / Food / Sport studies / Business Studies / Astronomy / Art / Child development / Drama / Computer science /PE/Hist/Statistics |

We are delighted to announce we have received Music Mark status again this year!



## Who are your DofE Champions in school?

|   |                       |                    |  |   |                         |                |   |
|---|-----------------------|--------------------|--|---|-------------------------|----------------|---|
|   | <b>Miss Ward</b>      | DofE Manager       | Bronze   |  | <b>Miss Boag-Munroe</b> | Music          | Bronze, Silver, Gold and Diamond<br>Outdoor instructor for 20+yrs |
|   | <b>Mrs Williamson</b> | History            | Bronze, Silver and Gold                            |  | <b>Miss Greaves</b>     | MFL            | Bronze, Silver and Gold   |
|   | <b>Mr Fearon</b>      | Technology         | Bronze, Silver and Gold. Over 20 years' experience |  | <b>Ms O'Neill</b>       | Geography & RE | Bronze, Silver and Gold   |
|   | <b>Mrs Robinson</b>   | Science            | Bronze, Silver and Gold                            |  | <b>Mrs Bannon</b>       | History        | Bronze, Silver and Gold   |
|  | <b>Mr Blackmore</b>   | Teaching Assistant | Outdoor activity instructor for 12 years           |   |                         |                |   |
|  | <b>Mr Owen</b>        | Geography          | Platinum   |   |                         |                |   |



For further information on completing the Duke of Edinburgh Award at Lord Derby Academy, please see Miss Ward, Enrichment Lead (F12, First Floor)