

NEWSLETTER

Friday 12th January 2024

Headteacher Message

Dear Parent/Carer

Happy New Year to all our LDA families. I hope that you have enjoyed a peaceful Christmas break.

Our school community has made an excellent start to the Spring Term. I delivered assemblies to our five year groups on Monday, welcoming pupils back and focusing on our key themes of Co-operation, Ready to Learn & Ready to Leave and First Time Every Time. Pupils have responded well across the week and the vast majority have really impressed me with their respectful and determined attitude.

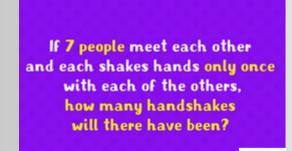


This is now a crucial time for our Year 11 pupils and a key priority of mine is to do all I can to support pupils and staff to ensure Year 11 can maximise their potential. I was so pleased to see almost the entire year group attending the mathematics, English and science study sessions after school on Tuesday. I have been visiting Year 11 lessons this week and will continue to do so. The lessons are incredibly focused and pupil and teacher commitment is impressive. I have every confidence our pupils can perform well in their Dean Trust mock examinations which begin W/C 29th January 2024. Can I please remind parents that it is Year 11 Parents Evening next week (Thursday 18th January 2024).

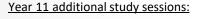
We can now build on the positive start we have made to 2024 and I look forward to continuing to work in partnership with parents and pupils throughout the Spring term.

V. Convar

Miss V. Gowan Headteacher



This week's numeracy puzzle



Last week's answer



Believe Achieve Succeed

Faculty of the Week

dministration Team



Mrs Blackburn Finance Manager



Miss Cross Data Analyst



Miss Evans dmin Assistant Student Services

Mrs Grant Admin Assistant Student Services

Exams

Officer

Mrs Keaton Admin SEND

Mrs McCoy

Admin Attendance

Mrs Riley





Reception Mrs Mann

Miss Wright has been Lord Derby Academy's receptionist since January 2022 and is a fundamental member of the admin team. Miss Wright undertakes a number of admin duties, however answering the switchboard and dealing with visitors forms the main part of this very demanding role. She is usually the first person you will encounter when telephoning or visiting Lord Derby Academy and is always very welcoming.

SEND Administration

Mrs Keaton plays an integral part in assisting our busy SEND team supporting pupils and parents/carers with anything SEND related. She works closely with our SENCO to assist with the management and communications of SEND information to all staff. Mrs other administrative tasks and supporting reception.



Director



Mrs Wilding Feam Leader Student Services







Miss Ashton Buildings & Operations

providing wider support to our other Trust schools. The team works hard to support all pupils and their families.

Administration Team Leader

Mrs Wilding is our Admin Team Leader. She is one of our longest serving admin members and has undertaken a number of admin roles during her time. She has plenty of experience and knowledge in dealing with pupils, parents/carers and wider stakeholders. She is responsible for supervising, managing and motivating the admin team on a daily basis. Mrs Wilding is also responsible for the administration of admission appeals, in-year transfers, new intake, whole school parental events and the up keep of the school's data systems.

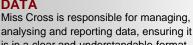
Buildings & Operations/School Administrator

Miss Ashton deals with buildings and operations, which includes looking after building requirements and issues that arise, liaising with site staff and other agencies to ensure our building is kept safe and runs smoothly. She facilitates all aspects of Health and Safety including the co-ordination of whole school fire drills. Miss Ashton works closely with our Senior Leadership Team; this element of her role involves the production of the weekly Newsletter, dealing with internal and external communications and updating our schools BROMCOM system.

Keaton also supports the wider admin team undertaking

Examinations Officer

Mrs Mann is the school's Examinations Officer. This role is regarded as one of the most demanding roles within the admin team. Mrs Mann is responsible for the administration and organisation of all examinations. She provides assistance and guidance to the Senior Leadership Team and staff in relation to examinations. Mrs Mann also takes on the daily task of timetabling cover.







Executive Assistant to the Academies

Director/Careers Co-Ordinator and Enrichment Lead Miss Ward is the Executive Assistant to the Academies Director, working with Mr Bridden to provide business support to schools across the Trust where capacity has been limited, or to support improving systems and procedures. She is also Careers Co-Ordinator at Lord Derby Academy, working with Miss Morrison (Careers Lead) to provide comprehensive Careers, Information and Education Guidance to our young people as they plan for their future, post-16. Most recently Miss Ward has taken on the additional role of Enrichment Lead for the school where she organises a range of opportunities and experiences for our pupils, outside of the normal curriculum, including the Duke of Edinburgh Award.

The Student Services Team

Based in Student Services are Miss Evans, Mrs McCoy and Mrs Grant and between them they have over 55 years of experience working within the education sector. They provide high level support to staff, pupils and parents/carers. The work of the Student Services Team encompasses a wide range of duties including home/school communication, attendance, admissions, pupil medications and pastoral care. The office is always a hub of activity as it is the first port of call for pupils and staff requiring assistance.

Finance

Lord Derby Academy has one of the largest admin teams within the Dean Trust. They are a highly committed and

experienced group of staff who play a crucial part in the efficiency and smooth running of the school with some

Mrs Williamson is the Finance Director for the Dean Trust West Hub Schools; Mrs Blackburn is the Finance Manager and Mrs Harland is the Finance Officer. The Finance Team are responsible for the effective running of all aspects of the school's finances. This involves managing and monitoring the budget to ensure that all resources are used effectively for the benefit of teaching and learning and school improvement, purchasing all of the school's supplies and services and coordinating payments for school trips and equipment via the Bromcom system.

Mrs Henson is the Dean Trust Group HR Manager based here at Lord Derby Academy where she leads and supports Human Resources activities across all of the Dean Trust sites.

Mrs Riley, our HR Assistant is a fantastic support to our staff looking after many aspects of their working life here at Lord Derby Academy and dealing with various HR queries whilst co-ordinating the recruitment of new staff.

PA to Headteacher

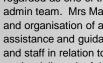
Miss lerston is the PA to Headteacher Miss Gowan and Clerk to the Governors of Lord Derby Academy, Blacklow Brow and Park View Academy which is another very important role that demands excellent organisational skills.

Reprographics

Miss Carter manages and operates the reprographics unit within school and is a valued member of the admin team. She operates the unit to a high standard working tirelessly to design and reproduce high quality teaching and learning materials for our teaching staff. Reprographics is also key to the effective communication between school and home; producing booklets, certificates and reports. Miss Carter also supports the pastoral team in administering first aid.







is in a clear and understandable format for staff, pupils and parents/carers. Miss Cross is also responsible for the production and maintenance of the school's timetable, as well as many additional administrative tasks within the data team.

DATA

Miss Ward Exec Assistant / Careers /



Year 11 Study Support

Y11 Study Support Timetable January - February 2024											
w/c		Monday	Tuesday	Wednesday	Thursday	Friday					
8/1	8.10am										
	Lunch										
	After school 3.10-4pm	STAFF MEETING	Maths / English / Science	Option C/D	Spanish/Option Y	Hist/Geog/PE					
	4pm +										
15/1	8.10am										
	Lunch		Option Y								
	After school 3.10-4pm	Spanish/Option Y	Maths / English / Science	Option C/D	4.30-6.30pm Year 11	Hist/Geog/PE					
	4pm +				Parents Evening						
22/1	8.10am										
	Lunch		Option Y								
	After school 3.10-4pm	STAFF MEETING	Maths / English / Science	Option C/D	STAFF MEETING	Hist/Geog/PE					
	4pm +										
			FEBRUARY. REVISION SESSION support pupils for the afternoor		ER SCHOOL FOR THE EXAM T	HE FOLLOWING					
29/1	8.10am										
DEAN	Lunch										
<mark>TRUST</mark> MOCKS	After school 3.10-4pm	SCIENCE REVISION	ENGLISH LANGUAGE REVISION	MATHS REVISION	SCIENCE REVISION	MATHS AND GEOGRAPHY REVISIO					
	4pm +				Year 9 Parents Evening						
5/2	8.10am										
	Lunch		Option Y								
	After school 3.10-4pm	Spanish/Option Y	Maths / English / Science	Option C/D	Year 9 Options Evening	Hist/Geog/PE					

sessions on other nights from 3.10pm.

Twilight sessions are extended sessions. Subject staff will inform pupils of the finish time.

 Option Y
 Engineering / Photography /Child Development

 Option C (double Thurs 3 and 4)
 Art / single science / Dance / DT / Food / PE / Health and social care / Music / Statistics / Textiles/French/Hair and beauty

 Option D (double Monday 3 and 4)
 DT / Food / Sport studies / Business Studies / Astronomy / Art / Child development / Drama / Computer science / PE/Hist/Statistics

We are delighted to announce we have received Music Mark status

again this year!





Who are your DofE Champions in school?



Miss Ward	DofE Manager	Bronze			Miss Boag-Munroe	Music	Bronze, Silver, Gold and Diamond Outdoor instructor for 20+yrs
Mrs Williamson	History	Bronze, Silver and G	old		Miss Greaves	MFL	Bronze, Silver and Gold
Mr Fearon	Technology	Bronze, Silver and Gold. Over 20 years' experience			Ms O'Neill	Geography & RE	Bronze, Silver and Gold
Mrs Robinson	Science	Bronze, Silver and Gold		9	Mrs Bannon	History	Bronze, Silver and Gold
		Mr Blackmore	Teaching Assistant	Outdoor activity instructor for 12 years			
		Mr Owen	Geograp	hy Platin	um		
			For further information on completing the Duke of Edinburgh Award at Lord Derby Academy, please see Miss Ward, Enrichment Lead (F12, First Floor)				