



**THE DEAN TRUST**  
**Lord Derby Academy**

Chief Executive: Mr Tarun Kapur CBE  
Academies Director: Mr Barry Bridden MEd MSc  
Headteacher: Miss Victoria Gowan NPQH NPQEL

14<sup>th</sup> August 2023

Dear Parent/Carer,

As we look forward to the 2023/2024 academic year, I would like to take this opportunity to thank you for your support this year and we hope that you are enjoying a happy and healthy summer break. This letter will provide you with key information about the new academic year 2023/2024 to ensure you are able to prepare your child for a safe and orderly start to the new school year.

All pupils will return to school on Tuesday 5<sup>th</sup> September at the following times:

Year 7 - 08:40	Year 8 - 11:00	Year 9 - 11:15	Year 10 - 10:00	Year 11- 09:30
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From Wednesday 6<sup>th</sup> September all pupils will be expected to arrive to school no later than 8:38am.

**Pupil Uniform and Equipment**

I am aware that many of you will purchase your child's school uniform, school shoes and equipment ready for the new academic year. To avoid unnecessary expenditure on items, attached to this letter you will find our current uniform and equipment lists, together with examples of school shoes and school bags that are acceptable. We welcome your support in assisting with your child's punctual arrival to school in line with our high standards and expectations at the start and throughout the academic year.

**Attendance**

The large majority of our pupils have maintained attendance above 95% and many still at 100% for this academic year. We thank you for your continued support with your child's attendance and punctuality in ensuring that your child attends school every day. Parents/carers are expected to contact school prior to 9:00am if their child is unable to attend school on any day throughout the academic year so that we can promptly to avoid any safeguarding concerns and to provide extra support and advice. The government does not allow schools to authorise any holidays. Therefore, holiday requests will not be authorised.

**My Child At School App**

The majority of parents have now signed up to our My Child At School (MCAS) app to facilitate communication between school and parents/carers.

This includes live behaviour and attendance information, pupil timetables, pupil reports and online payments for lunches and trips.

If you have not yet received any login details, please contact the school and provide your email address to register your account [office@lordderbyacademy.co.uk](mailto:office@lordderbyacademy.co.uk).

Year 7 parents will receive login details via email at the start of the academic year in September.

Thank you for your continued support.

Miss E Pope  
Assistant Headteacher

**Believe Achieve Succeed**



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## Pupil Uniform and Equipment

### School Shoes

School shoes must be **plain black**, business style. Boots, smart trainers, and shoes with bows or emblems will not be acceptable. Multi-coloured shoes with accessories and footwear with coloured piping, logos, soles and laces are also **not permitted**. Please note **if it looks like a trainer it is a trainer**.

Acceptable School Shoes



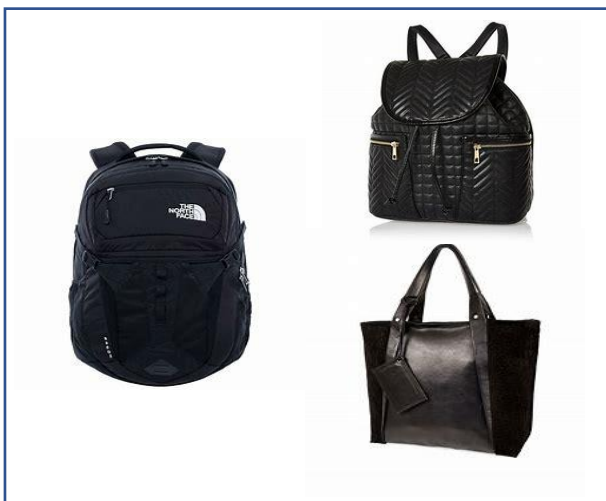
Unacceptable School Shoes



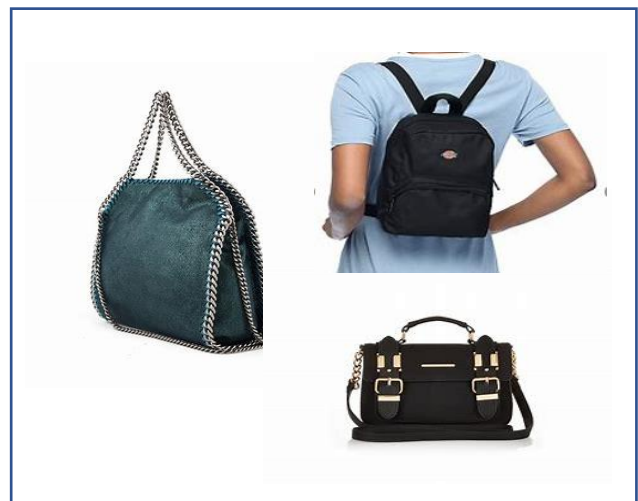
### School bags

All pupils are required to have a suitably sized school bag. On certain days your child will be required to bring their PE kit in to school in their school bag alongside their equipment (School bags must be no smaller than 35cm x 35cm so that it is fit for purpose).

Acceptable School Bags



Unacceptable School Bags (Too Small)



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## Uniform

Pupils are required to attend school in a full school uniform. Please see the bullet points below for further clarity.

- For all - a short sleeved white shirt, a school jumper, a school tie, a school blazer
- Grey pinafore, **not skirt**
- Black school trousers
- Black ankle socks or tights
- Hair must be tied up if long enough to do so; with a grey, burgundy or black hair bobble

## Equipment

Compulsory items that all pupils' school bags must contain are:

- A pencil case
- 2 black biro pens
- A green biro pen
- A pencil and a sharpener
- A ruler
- A rubber
- Green, orange, pink and yellow highlighters
- A dictionary (provided by the school in the first instance)
- A school planner (provided by the school in the first instance)
- A scientific calculator (please see the recommended version)
- A reading book



## School Policies

- No jewellery (including earrings)
- No facial hair, extreme hair colour or extreme haircuts (hair should be no shorter than a number 3)
- No makeup or nail polish/shellac/gel
- No fake tan
- No fake nails
- No fake eyelashes
- No mobile phones (Pupils that need to bring their phones into school must hand them in for collection at the end of the school day)

If a pupil is found to have a mobile phone, smart watch or to be wearing jewellery, these items will be confiscated and parents contacted to collect the items at their convenience. We cannot be responsible for the loss, damage or theft of electronic devices or other valuables. There are no secure areas in school for pupils to leave possessions unattended (pupils must also carry their PE kit in their school bag and must not leave this unattended in the building).

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