



THE DEAN TRUST
Lord Derby Academy

Chief Executive: Mr Tarun Kapur CBE
Academies Director: Mr Barry Bridden MEd MSc
Headteacher: Miss Victoria Gowan NPQH NPQEL

16th December 2022

Dear Parents and Carers,

NEW LDA Payment System: Payments moving to MCAS on 16th January 2023

PARENT PAY WILL NO LONGER EXIST AT LDA FROM 16th JANUARY 2023.

As you are aware, we are now using a new parent app called 'My Child at School' (MCAS). This is the main way we send communications, set homework and share academic and pastoral information.

Therefore, all parents/carers must have the MCAS app on their smartphone, tablet and/or home computer as soon as possible. If you have not yet activated your MCAS account or received an information email please email office@lordderbyacademy.co.uk to request an invitation code as soon as possible.

From Monday 16th January 2023 the way that parents and carers pay for school lunches, trips and additional items will change. From this date, **all payments will be made via the MCAS app instead of Parent Pay. Parent Pay will no longer exist at LDA from 16th January.** The school **cannot** set up your account or make any payments on your behalf.

All balances for lunch monies will be transferred across automatically and the payments section of the app will open on Monday 16th January 2023 for you to top up balances with a credit or debit card.

Please be aware that Free School Meal vouchers may be issued via the MCAS app in the future.

I have attached a FAQs document which provides detail on the features of the app, the advantages it provides and also information on how to use the various features of the portal. For more detailed instructions please visit the Parental Letters and Key Messages page on the school website and refer to pages 23-26 of the MCAS parent guide.

Please ensure you set up your MCAS account before Monday 16th January 2023. The only way to pay for your child's lunches, trips and additional items will be via the MCAS app from this date.

Yours faithfully,

Miss V. Gowan
Headteacher

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