




**Lord Derby Academy Provider Access Policy**

Version and Date		Action/Notes
1.0	October 2021	Policy reviewed for ratification

Policy Reviewed:	October 2021
Policy Review Frequency:	Annually
Next Review:	October 2022
<b>Signature of Chair of Local Governing Body:</b>  Ian Marshall	

## **Introduction**

This policy statement sets out Lord Derby Academy's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

## **Pupil entitlement**

All pupils in years 8 to 13 are entitled:

- to find out about technical education qualifications and apprenticeships opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- to hear from a range of local providers about the opportunities they offer, including technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
- to understand how to make applications for the full range of academic and technical courses.

## **Management of provider access requests**

### **Procedure**

A provider wishing to request access should contact Mrs J Kelly, Lead Student Support Manager, on 0151 477 8860.

The school will make suitable areas available for discussions between the provider and pupils, as appropriate to the activity. The school will also support the presentation requirements of the provider which will all be discussed and agreed in advance of the visit with the Careers Leader or a member of their team. Providers are welcome to leave a copy of their prospectus or other relevant course literature with the careers lead.

## **Opportunities for access**

A number of events, integrated into the school careers programme, will offer providers an opportunity to come into school to speak to pupils or their parents or carers.

<p>Example events</p>	<p>National Careers Week events (March).  Welcome Evenings (Y7/10 and 11).  Parent/carer progress evenings.  Options evening.  Pupil assemblies.  Jobs for tomorrow event.  Careers Fair.  Personal Development Curriculum time.  Bespoke year group careers events including off-site visits to providers.  Employer/provider visits.  Virtual presentations / workplace visits.</p>
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