



ADMISSION APPEAL REQUEST – Lord Derby Academy

You have been refused a place for your child at: **Lord Derby Academy**

You have a right of appeal against this decision. Please see the related notes which explain the procedures. If you decide to appeal, please complete this form and return it to the address shown on the back page of this form.

If your child has a Statement of SEN/EHCP, procedures are different. Please see notes.

Pupil Details

First name(s): _____ Surname: _____

Boy Girl

Pupil's date of birth: / /

Name of current/previous* school: _____

School Address: _____

*if previous, date of leaving: / /

Pupil's home address: _____

_____ Post Code: _____

Details of person making the appeal:

Mr/Mrs/Miss/Ms First Name(s): _____ Surname: _____

Address (if different from above): _____

Post Code: _____ Daytime contact tel no: _____

E.Mail address: _____

Relationship to pupil: _____

Do you intend to attend the appeal? **YES / NO**

If you intend to have a representative at the appeal, please give his/her details here. You will be sent an extra copy of the papers for your representative.

I will be represented by: _____ Status of representative: _____
eg.friend relative

Reasons: Please give the reasons* why you think your child should be admitted to this school:-

If you wish to provide more information, please attach additional sheets firmly to this form and ensure your child's full name is marked at the top of each page.

Alternative Offers: Have you been offered a place at another school? If so, please state the school name here:

I certify that all the information given above is correct. I am aware that if I do not attend the hearing, it will take place in my absence using the information available.

Signed: _____ Date: _____

Please return this form F.A.O.:

Mrs V Wilding
Student Services
Lord Derby Academy
Seel Road
Knowsley
L36 6DG
office@lordderbyacademy.co.uk

E.mail:

****If you wish to state that you believe your child has been refused a place on the grounds of unjustifiable discrimination linked to a disability, please make this clear in your reasons.***