



# NEWSLETTER

Friday 11<sup>th</sup> December 2020

## Headteacher Message

Dear Parent/Carer

I hope you are safe and well.

Please be reminded that, in line with all Dean Trust schools, our pupils' last day in the school building will now be **Thursday 17<sup>th</sup> December 2020**. Pupils will finish at their usual time on this day. Friday 18<sup>th</sup> December 2020 will be a 'Remote Learning' day from home. Further information on this will be sent out early next week. There is a letter on the school website with further information about this change.



Victoria Gowan  
Headteacher

### Consultation:

Please be aware, Lord Derby Academy is proposing, through a consultation period, a small number of changes to its Admissions Policy for entry in September 2022 onwards (current Year 5 onwards). This consultation period, in line with Lord Derby Academy's existing Admissions Policy, is open from **Thursday 10<sup>th</sup> December 2020 – Friday 29<sup>th</sup> January 2021**. Parents are key stakeholders to any changes made to the admissions arrangements at Lord Derby Academy and you can find the consultation paper which provides further details and outlines the proposed changes on the **school website under Parents: Admissions and Applications**. Should you wish to respond to the consultation, please direct your comments to [TDTOffice@TheDeanTrust.co.uk](mailto:TDTOffice@TheDeanTrust.co.uk)

I will write to parents/carers next week with information regarding the school's procedures for Track and Trace in the event of a positive case of COVID-19 at the start of the Christmas break.

With best wishes for the weekend.

*V. Gowan* V Gowan, Headteacher

## LITERACY

During Form Time Literacy pupils have had the opportunity to discuss a current news topic. Why not log onto 'The Day' and discuss the topic at home?  
<https://theday.co.uk/stories/britain-s-future-on-knife-edge-in-deal-talks>

School Login: lordderby  
Password: password123

Britain's future on knife edge in deal talks

Is the nation state doomed?  
As the UK hovers on the brink of a no-deal Brexit, some fear it is staking its hopes on an outdated ideal – but others say an independent nation can still thrive.



## TASSOMAI

Celebrating success are our winners for this week. They have all completed the daily goal challenges effectively across English, maths and science. A small number of pupils have not yet registered. They must see their science teacher as soon as possible so they don't miss out on this opportunity to accelerate their progress!  
Year 7 – Lillie C, Year 8 – Charlotte B, Year 9 – Joseph T, Year 10 – Laila B, Year 11 – Matthew A  
Overall LDA champion – Ben H  
Well done everyone – Mrs Lancelott-Morris will pass a little prize to your HOY.

## Visiting/Contacting School

Please be aware that the school car park gates are locked every day between 2:45pm – 3:15pm and can only be opened for emergency service vehicles during this time.

Reception opening times are:  
8:00am – 5:30pm Monday - Thursday and  
8:00am - 5:00pm on a Friday.

Due to current COVID safety measures, we respectfully ask visitors including parents/ carers, not to come to site without an appointment.

## NUMERACY PUZZLE

Write the numbers 1, 2, 4, 6, 7, 8 in the correct place so that each side of the square adds up to 15

5		
3		

**694** LDA parents are currently following their child's behaviour for Progress on the Class Charts app.  
**Are you?** Call reception today for your login details.





Mrs Barry  
Exams Officer/  
Admin Team  
Leader

Mrs Blackburn  
Finance  
Manager

Ms Carter  
Reprographics  
Technician

Miss Evans  
Admin Assistant  
Student  
Services

Mrs Grant  
Admin Assistant  
Student  
Services

Mrs Henson  
Group HR  
Manager

Miss Ierston  
PA to  
Headteacher  
Clerk to the  
Governors

Miss Karaca  
Reprographics  
Technician

Mrs Karaca  
Data Analyst  
Trust MIS  
Lead

Mrs Keaton  
Admin SEND

Mrs McCoy  
Admin  
Attendance

Miss  
MacFarlane  
Finance  
Assistant

Mrs Riley  
HR &  
Operations  
Assistant

Miss Ward  
PA to  
Academies  
Director  
Communications  
& Marketing

Mrs  
Williamson  
Finance  
Director

Mrs Wilding  
Team Leader  
Student  
Services

Ms Wright  
Receptionist

## Administration Team

Led by Mrs Barry, the administration team is a highly committed and approachable group of staff who play a crucial part in the smooth running and efficiency of the school. From welcoming visitors, answering the telephone and supporting pupils, parents/carers and teaching staff the administration team greatly contributes to the education of pupils at Lord Derby Academy.

## PA to the Headteacher

Miss Ierston supports Miss Gowan on a daily basis with administrative tasks. Miss Ierston is also Clerk to the Governors of Lord Derby Academy, Blacklow Brow and Park View Academy which is another very important role that demands excellent organisational skills.

## PA to the Academies Director

Miss Ward supports Mr Bridden (Academies Director within the Dean Trust) providing a variety of support and project co-ordination across the Trust schools. Miss Ward also assists the Trust schools in setting up effective communication systems and has an adaptable skill set to meet the needs of individual schools (both primary and secondary).

## DATA

The Data Team are responsible for the administration of examinations and assessments. Analysing data and presenting it to staff, pupils and parents in a clear and understandable format is an essential part of their role.

The Data Team forms an integral part of the administration team assisting in many regular administrative tasks too.

Student Name	Maths	Science	English	History	Geography
[Name]	[Grade]	[Grade]	[Grade]	[Grade]	[Grade]
[Name]	[Grade]	[Grade]	[Grade]	[Grade]	[Grade]
[Name]	[Grade]	[Grade]	[Grade]	[Grade]	[Grade]
[Name]	[Grade]	[Grade]	[Grade]	[Grade]	[Grade]
[Name]	[Grade]	[Grade]	[Grade]	[Grade]	[Grade]

**Student Services** are a dedicated and friendly team who provide support and guidance to pupils and parents/carers. The work of Student Services encompasses a wide range of roles which include attendance, admissions, annual reports, new intake, Parents' Evenings, pupil data and fabulous Celebration Evenings!

They are the first port of call for pupils requiring assistance with school equipment, uniform queries, first aid/illness, medication storage etc.

A key aim of the team is to offer a warm and welcoming service to both pupils and parents/carers in order to forge strong relationships and communication links/support mechanisms between the Academy and home.

## Reception

Ms Wright is our receptionist. Answering the telephone and dealing with visitors forms the main part of this very demanding role.

## Finance

Mrs Williamson is the Finance Director for the Dean Trust West Hub Schools, Mrs Blackburn is the Finance Manager and Ms MacFarlane is the Finance Officer. The Finance Team are responsible for the effective running of all aspects of the Academy's finances. This involves managing and monitoring the budget to ensure that all resources are used effectively for the benefit of teaching and learning and school improvement, purchasing all of the Academy's supplies and services and coordinating payments for school trips and equipment via the ParentPay system.



**HR** Mrs Henson is the Group HR Manager based here at Lord Derby Academy however she leads and supports Human Resources activities across all of the Dean Trust schools.

Mrs Riley, our HR assistant is of great support to our staff looking after many aspects of their working life here at Lord Derby Academy dealing with many diverse HR queries along with aiding with recruitment of new staff. Along with other administrative duties another responsibility is to produce our weekly newsletter.



**Operations** includes looking after building requirements and issues that arise, liaising with site staff and other agencies to ensure our building is kept safe and running smoothly.

The **Reprographics** Unit is an important part of the school support team. They work tirelessly to print, design and reproduce high quality teaching and learning materials for our teaching staff, in order to support and enhance the teaching that goes on in the classroom. The unit is also key to effective communication between school and our parents/carers, producing mailshots, reports, booklets, certificates etc.

