



THE DEAN TRUST
Lord Derby Academy

Chief Executive: Mr Tarun Kapur CBE
Academies Director: Mr Barry Bridden MEd MSc
Headteacher: Miss Victoria Gowan NPQH NPQEL

**Consultation on the Lord Derby Academy Admissions Policy
for September 2022 entry**

Lord Derby Academy is a part of The Dean Trust, a Multi Academy Trust with ten schools across Knowsley, Manchester, Trafford and Wigan. Lord Derby Academy is responsible for its own Admissions Policy and The Dean Trust is the Admissions Authority.

As part of its commitment to local partnership working, Lord Derby Academy has retained the vast majority of Knowsley Local Authority's admissions procedures, including the co-ordination of admissions arrangements into Year 7.

Lord Derby Academy is proposing, through a consultation period, a small number of changes to its Admissions Policy for entry in September 2022 onwards. This consultation period, in line with Lord Derby Academy's existing Admissions Policy, will be open from **Thursday 10 December 2020 – Friday 29 January 2021**

You can also find a copy of the proposed Admissions Arrangements to view alongside the specific changes outlined below on the Lord Derby Academy website (<https://www.lordderbyacademy.co.uk/admissions>).

If you require a paper copy of any of the information please contact the Lord Derby Academy office on 0151 477 8860 and this will be provided free of charge.

Please note that, for this consultation, it is only the areas listed below where feedback is sought.

The areas for which comments are sought are;

1. Lord Derby Academy are proposing to apply Oversubscription Criterion 3 (new criterion) as:

Children who attend one of The Dean Trust Knowsley Primary Schools

2. Lord Derby Academy are proposing to apply Oversubscription Criterion 4 (new criterion) as:

Children of staff who have been employed at Lord Derby Academy for two years at the time of application, or have been recruited to fill a post for which there is a demonstrable skills shortage.

3. Lord Derby Academy are proposing to apply Oversubscription Criterion 5 (currently Criterion 3) as:

Children who attend one of the named Knowsley Partner Primary Schools as set out in the Knowsley Local Authority Admissions Guidance 2022-23

Believe Achieve Succeed

Seel Road Huyton L36 6DG

t: 0151 477 8860

e: office@lordderbyacademy.co.uk

w: www.thedeantrust.co.uk

Registered in England 8027943 VAT Registration 195 3889 46



THE DEAN TRUST
Lord Derby Academy

Chief Executive: Mr Tarun Kapur CBE
Academies Director: Mr Barry Bridden MEd MSc
Headteacher: Miss Victoria Gowan NPQH NPQEL

4. Lord Derby Academy are proposing to apply Oversubscription Criterion 6 (currently Criterion 4) as:

Children who live nearest to Lord Derby Academy, measured in a direct straight line from the child's permanent place of residence to the main entrance of the school

Please indicate clearly along with your comments, your role within the community from the list below;

- Acting on behalf of a Local Authority (Please indicate which Local Authority)
- Acting on behalf of an Admissions Authority (Please indicate which Admissions Authority)
- Teacher / Governor of a local school (Please indicate which school)
- Parent/Carer (Please indicate which school)
- Other local community stakeholder (Please provide further information)

Please send your comments to TDTOffice@thedeantrust.co.uk or by post to:

Paul Ireland
Trust Governance Manager
Lord Derby Academy
Seel Road
Huyton
L36 6DG

All comments must be received by 5pm on Friday 29 January 2021.

After the close of the consultation period, the Academy Admissions Committee will consider all correspondence received and make a recommendation to the Local Governing Body for their approval.

The determined policy will be placed on the Lord Derby Academy website by 15 March 2021.

Thank you for your time and due consideration of this consultation process.

Yours sincerely,

Victoria Gowan (Headteacher, Lord Derby Academy)

Tarun Kapur (Chief Executive Officer, The Dean Trust)

Believe Achieve Succeed

Seel Road Huyton L36 6DG

t: 0151 477 8860

e: office@lordderbyacademy.co.uk

w: www.thedeantrust.co.uk

Registered in England 8027943 VAT Registration 195 3889 46



THE DEAN TRUST
Lord Derby Academy

Chief Executive: Mr Tarun Kapur CBE
Academies Director: Mr Barry Bridden MEd MSc
Headteacher: Miss Victoria Gowan NPQH NPQEL

**PROPOSED ADMISSIONS ARRANGEMENTS FOR
LORD DERBY ACADEMY IN ACADEMIC YEAR
2022/23**

Admission Arrangements

- The Dean Trust is the Admissions Authority for Lord Derby Academy.
- Lord Derby Academy is responsible for its own Admissions Policy although the coordination of admissions arrangements into Year 7 is undertaken by Knowsley Local Authority.
- Parents seeking a place for their child in Year 7 in September 2022 must include Lord Derby Academy as one of the ranked order of preference choices on their Local Authority's Common Application Form.
- The planned number of Lord Derby Academy places available for admission into Year 7 in September 2022 is 220. Parents will be notified of places offered by the Local Authority on Tuesday 1 March 2022.
- Offers of a place at Lord Derby Academy are made without reference to ability or aptitude
- Where the Education Health and Care Plan (EHCP) of a child names Lord Derby Academy, they will be admitted and the number of available places will reduce accordingly.

Over Subscription Criteria

Where the number of applicants for admission exceeds the number of places available, the following criteria will be applied, in the order set out below, to determine how places are awarded:

1. 'Looked after children', including 'previously looked after', as defined by the School Admissions Code 2014 (See note 1)
2. Children with a sibling already attending Lord Derby Academy and who will still be attending at the time of admission. (See note 2)
3. Children who attend one of the Dean Trust Knowsley Primary Schools (See note 3)
4. Children of staff who have been employed at Lord Derby Academy for two years at the time of application, or have been recruited to fill a post for which there is a demonstrable skills shortage.
5. Children who attend one of the named Knowsley Partner Primary Schools as set out in the Knowsley

Believe Achieve Succeed

Seel Road Huyton L36 6DG

t: 0151 477 8860

e: office@lordderbyacademy.co.uk

w: www.thedeantrust.co.uk

Registered in England 8027943 VAT Registration 195 3889 46



THE DEAN TRUST
Lord Derby Academy

Chief Executive: Mr Tarun Kapur CBE
Academies Director: Mr Barry Bridden MEd MSc
Headteacher: Miss Victoria Gowan NPQH NPQEL

Local Authority Admissions Guidance 2022-23.

6. Children who live nearest to Lord Derby Academy, measured in a direct straight line from the child's permanent place of residence to the main entrance of the school. (See note 4)

Notes

1. A 'looked after child' is a child who is in the care of a local authority in England, or is being provided with accommodation by a local authority in England in the exercise of their social services functions (see definition in section 22(1) of the Children Act 1989). A 'previously looked after child' is a child who was looked after but ceased to be so because they were adopted or became subject to a child arrangement order or special guardianship order. This definition also includes those children who appear to Lord Derby Academy to have been in state care outside of England and ceased to be in care as a result of being adopted. A child is regarded as having been in state care in a place outside of England if they were accommodated by a public authority, a religious organisation or any other provider of care whose sole purpose is to benefit society. Parents/carers who wish to have their child considered as a 'looked after child' or 'previously looked after child' need to provide evidence of this to the local authority at the point of application.
2. The sibling must be on the school roll at the time of application/allocation and expected to still be on roll at the time of admission. 'Sibling' includes half and step brothers and sisters as well as fostered and adopted children who are considered as being part of the same family unit on the basis of a care or residency arrangement. In all cases, the 'sibling' must be considered as being resident at the same address on a full-time basis (the local authority reserves the right to request evidence to confirm residency).
3. A list of the current Dean Trust Knowsley Primary Schools can be found at <https://www.lordderbyacademy.co.uk/parents-pupils/admissions-appeals/>
4. Proof of address is required. Where there is split care and a child lives between two addresses, the address of the parent/carer in receipt of child benefit is normally taken, but the admission authority reserves the right to request other proof as fit the individual circumstances. The address of another relative or childminder etc will not be accepted. The home to school measurement is a straight-line measurement ("as the crow flies") using a Geographical Information System (GIS) based on Local Land and Property Gazetteer (LLPG) data and the National Grid co-ordinates for the family home and the school.

Believe Achieve Succeed

Seel Road Huyton L36 6DG

t: 0151 477 8860

e: office@lordderbyacademy.co.uk

w: www.thedeantrust.co.uk

Registered in England 8027943 VAT Registration 195 3889 46



THE DEAN TRUST Lord Derby Academy

Chief Executive: Mr Tarun Kapur CBE
Academies Director: Mr Barry Bridden MEd MSc
Headteacher: Miss Victoria Gowan NPQH NPQEL

Waiting Lists

Unsuccessful applicants may ask to be placed on a waiting list and considered for any places that may arise in the future. These places will be awarded in accordance with the over-subscription criteria listed above. These waiting lists will be maintained to the end of the academic year 2022-23.

Tie-Break Arrangements

In the event that following the over subscription criteria points 1 – 6 above, where two or more applicants are otherwise unable to be separated for a place at the school, this will be decided through a random draw conducted and scrutinised by persons independent from Lord Derby Academy. In the case of a tie-break situation occurring between applications made for siblings who are twins or of multiple births or siblings within the same family unit as described above, an additional place may be allocated.

Final Tie-Break Arrangements

Each random allocation event only holds for the allocation of the currently available school place. On any waiting list the remaining applicants remain equally ranked and any further place is offered as the result of a further random exercise.

Appeals

Under the terms of the School Standards Framework Act 1998 you have the right to appeal to an Independent Appeal Panel against any decision made by Lord Derby Academy. Parents who wish to exercise this right must state their intention in writing to the school within 28 days of receipt of notification letter. The appeals timetable is published on the website of Lord Derby Academy by 28 February of each year

Out of Age Group Applications

Parents may seek a place for their child outside of their normal age group, for example, if the child is gifted and talented or has experienced problems such as ill health. If you wish to apply for a place outside of your child's normal age group you must contact Lord Derby Academy in writing for the attention of the Admissions Committee. You must set out the reasons why you are making such an application and enclose any evidence on which you seek to rely, for example information about the child's academic, social and emotional development; where relevant, their medical history and the views of a medical professional; whether they have previously been educated out of their normal age group; and whether they may naturally have fallen into a lower age group if it were not for being born prematurely.

The Admissions Committee will consider the evidence and application carefully and will take account of the parents' views, the views any medical expert, and the views of the Principal of Lord Derby Academy. Any decision will be made in the best interests of the child and the decision will be set out in writing with clear reasons.

Believe Achieve Succeed

Seel Road Huyton L36 6DG

t: 0151 477 8860

e: office@lordderbyacademy.co.uk

w: www.thedeantrust.co.uk

Registered in England 8027943 VAT Registration 195 3889 46



THE DEAN TRUST
Lord Derby Academy

Chief Executive: Mr Tarun Kapur CBE
Academies Director: Mr Barry Bridden MEd MSc
Headteacher: Miss Victoria Gowan NPQH NPQEL

In-Year Admission into Years 7 – 11 During the Academic Year 2022-23

This section applies to applicants applying for places outside the normal admissions process:

- Pupils wishing to change schools
- Pupil moving into the area
- Pupils excluded from their school

Waiting lists are maintained for these year groups and any places that become available will be awarded strictly in accordance with Lord Derby Academy's published Admissions Policy at that date with the nearest person being awarded the place irrespective to how long they have been on the waiting list. These waiting lists will be maintained to the end of the academic year (September – July) that your child has applied for.

All in-year applicants for places at Lord Derby Academy **must** contact the school in writing or by completing the In-Year Transfer form available on our website <http://lordderbyacademy.co.uk/> under the Admissions section.

Lord Derby Academy School reserves the right to withdraw a place, at a later date, if it is discovered that information has been withheld or that false or intentionally misleading information has been provided, in order to secure a place.

Believe Achieve Succeed

Seel Road Huyton L36 6DG

t: 0151 477 8860

e: office@lordderbyacademy.co.uk

w: www.thedeantrust.co.uk

Registered in England 8027943 VAT Registration 195 3889 46